Conestogo Public School – Council Minutes: Thursday, June 15, 2017

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UPCOMING COUNCIL EVENTS

2017-18 Event Dates:

- Next Council Meeting: Thursday, October 19
- Fun Fair & Meet the Teacher: Thursday, September 21, 2016
- Magazine Fundraiser Kickoff: Tuesday, September 19
- PRO Grant event: Tuesday, November 14
- Council Meetings (Third Thursday of each month):
    - Thu Sep 14, 2017
    - Thu Oct 19, 2017
    - Thu Nov 9, 2017
    - Thu Dec 14, 2017
    - Thu Jan 18, 2018
    - Thu Feb 15, 2018
    - Thu March 22, 2018
    - Thu Apr 19, 2018
    - Thu May 17, 2018
    - Thu Jun 14, 2017

ACTION ITEM SUMMARY

Initiative/Project	Action Item	Member Responsible
Budget – Technology Funding	Locate MINDstorm and programmable balls	Cathy Baer
Fun Fair	Call the region regarding construction update for next week	Jenny
	Volunteer! Contact Shawna	ALL
	Promote Fun Fair on School Day and with handout	Deb
	Make up ticket envelopes	Gena
	Update auction donations google document	ALL
	Inform parents of children with nut allergies that the ice cream will not be specifically nut free	Cathy
	Collect boxes for Angry Birds game	ALL
PRO Grant	Make up and circulate a list of volunteer positions	Laura
ESNS	Update School Day Lunch Program information	Cathy/Deb
	Volunteers for Thursdays and Fridays	ALL
School Directory	Create or update Google doc	Deb
Art Shine/Mad Science	Pick a date for the Mad Science assembly	Cathy

WELCOME & GENERAL BUSINESS

Attendance

(P present, N absent/regrets. Parent Members must attend 7/10 – 70% of meetings to maintain voting privileges.)

Role	2015-16	Sep 14	Oct 19	Nov 9	Dec 14	Jan 18	Feb 15	March 22	Apr 19	May 17	June 14
Co-Chair	**Jenny Benham**	P									
Co-Chair	**Rebecca Hallman**	P									
Treasurer	**Karen Hofbauer**	P									
Communications	**Deb Jones**	P									
Secretary	**Gena Braun**	P									
Principal	**Cathy Baer**	P									
Teacher Reps	Carolee Fox	P	Karen Larke	Megan Sanderson	Carolee and Kendra Platt	Sherry Morland	Angela Bauman	Elisa Muise and Dougall Newport	Rachel Quickfall	Shannon Brown	Nancy Wagler
Community	**Susan Wagler**	N									
WRAPSC	**Fiona von Kannen**	P									
Parent Members & Volunteers	Marsha Ferguson	N									
	Stephanie Forte	N									
	Agnes Lehtonen	P									
	Chris Sabean	P									
	Katherine Sunday	N									
	Aimee Leveck	N									
	Shawna Gingrich	P									
	Carolyn Rouse	N									
	Karen Forsyth	P									
	Erin Schmidt	P									
	Mel Thompson	N									
	Maritza Roger	P									
	Laura Bredahl	P									

Council Elections for 2017-2018

- Executive nominated:
  - Jenny Benham: Co-Chair
  - Rebecca Hallman: Co-Chair
  - Karen Hofbauer: Treasurer
  - Deb Jones: Commination's Coordinator (position added to Executive this year)
  - Gena Braun: Secretary
- Community Rep – Susan Wagler
- Grants – keep this as a group effort and apply for grants according to your interest!
- Review of difference between member (70% attendance) and volunteer
- Parent Members - ALL IN Attendance nominated and elected

Agenda – Review & Approval

Adjustments to Agenda:

- none

Agenda Approval with changes Motioned by:
1st: Agnes
2nd: Deb

Minutes, June – Review & Approval

Adjustments to Minutes:

- none

Minutes Approval with changes Motioned by:
1st: Fiona
2nd: Rebecca

PRESENTATIONS

Teacher's Report – Carolee Fox

- Mrs., Fox provided schedule for teachers that will be participating in the Teachers Report for each monthly meeting (see Attendance section).
- Appreciation expressed for great new staff and for the new Principle.
- Council also noted how great a community this is!
- Mrs. Fox is also running a tree project with her class and each student will have a small tree to care for. She noted how important it is to emphasize care for the environment.

Principal's Report – Cathy Baer

- Mrs. Baer also expressed appreciated for teachers, parents, and great kids, and wants to support everyone involved in the experience at Conestogo.
- Mrs. Baer gave a description of her past experience and general background.
- Lunch program: Staff indicated that Lunch Lady created a lot of waste compared to other lunch options, and there is a desire for a consistent lunch program. The lunch program for this year will be the same every week and information has been provided on School Day and the CPS website:
    - Pita Pit every Monday
    - New Orleans Pizza every Wednesday
    - Menchies Frozen Yogurt on the last Thursday of every month
    - Subway every Friday
- Staff e-mail change – all at wrdsb.ca now (note wrdsb.on.ca)
- **HELP NEEDED: Supervision monitor 11:20 – 12:00 lunch monitor (need one for every day of the week – share between two people).**
- First day assembly just to gather together – great presentation by Kayden and Frederick for the Green Team!
- Grade 9 Grad Committee: Staff are developing a plan.
- Intermediate Trip Committee has been formed
- Playground:
    - Plaque says ages 5-12 and consultant made it clear that younger children cannot be on the playground.
    - Kindergarten teachers and Cathy have been in discussion to find a good alternative – she will work with Rob to come up with some prices for these options and an intermediate playground options.
        - We had a playground committee last year (Rebecca, Fiona, Mel Thompson)
        - Playground managed by PARCS along with school board– looking in storage for options
    - Playground closures after and before school have been proposed because of challenges finding sufficient teacher supervision to watch both bussing kids and kids on playground.
        - Message to kids is that you can use it if your parent is there before and after? This may be difficult to control.
        - Playground also a center for parents to meet during school pickup after school.
        - Maybe just close it before school?
        - **Remains in discussion and Cathy would like lots of feedback.**
        - Also in discussion regarding Extended Day
    - From the teachers point of view the wheel seemed dangerous.

    - PUT tarmac games back in place to give kids something else to do – Mrs. Fox making a point of teaching these games to the kids and they do seem enthusiastic.
- Construction and buses:
- See notes 11-15 and add these items to the CPS calendar
    - Mr. R is looking into spirit wear

STANDING AGENDA ITEMS

Treasurer's Report and Budget Approval – Karen

- Complete statement from last year, no change following last meeting
- Karen gave an overview of the proposed budget for this year and requested feedback:
    - Technology – we can expand our focus – i.e. coding, robotics,
        - **ACTION ITEM, Cathy: Locate MINDstorm and programmable balls** (should be in school supplies somewhere).
    - Primary goal is to spend on activities so that the greatest number of students.
    - Fitness events → generally these were breakeven events, not fundraisers (Colt Dash may have the same result or could be used as a specific playground fundraiser).
- Suggestion: **MAKE A THERMOMETER for playground fundraising.**
- **Budget:**
    - **Motion to pass: Agnes**
    - **2nd: Karen F**

COMMITTEES & EVENTS – STATUS REPORTS

Fun Fair – Jenny and Rebecca

Thursday, September 21, 2017

- Need to push ticket sales online.
- **ACTION ITEM, Jenny: call the region regarding construction update for next week.**
- **ACTION ITEM, all: Volunteers needed, please contact Shawna.**
- TICKETS:
    - Posted on School Days, and
    - **ACTION ITEM: NEED PRINTOUT for tomorrow – DEB WILL MAKE UP announcement for school day and website AND handout to go home with kids.**
    - Tickets will be available for purchase onsite.
- **ACTION ITEM, Gena: Make up ticket envelopes for Fun Fair when online sales are complete.**
- Photobooth → needs to be in 10 x 10 ft. INDOOR SPACE (Erin to check for plug).
- Silent Auction Prizes:
    - **ACTION ITEM GENA: EDITING privileges given to everyone.**
    - **Please FILL IN column regarding suggested price.**
- **Ice Cream – homemade (not nut free)**
    - **ACTION ITEM: Cathy to notify parents of children with nut allergies.**
- **ACTION ITEM EVERYONE: Collect boxes for Angry Birds game.**

Magazine/Fundraising Update – Chris and Shawna

- Magazines:
    - Fundraiser kickoff – on Tuesday, Sept 19.
    - Magazines until October 11 (three weeks).

    - Chicken theme:
        - Keychain with little chicken on it for first prize, etc.…kids collect on backpacks, etc.
    - Top prizes are gift cards.
    - QSP rep giving passes to Skyzone and we will use these in a draw.
    - November ice cream party for minimum of 8 sales. Need to push ticket sales online
- Christmas:
    - Poinsettias, wreaths, and urns (no indoor decoration items)
    - Will need to remind people to come and pick up.

Pro Grant – Laura

- Speaker: Ann Douglas
- Tentative Booking: Tuesday, November 14, 2017
- Note – ProGRANT funding not yet received from last year.
    - Other schools have also not heard back regarding Prograntapplications for this year.
- Agnes and Shawna volunteered to help out as needed.
- **ACTION ITEM, Laura: send out list of volunteer positions to council members and volunteers so they can help out.**

ESNS – Rebecca

- **ACTION ITEM, Cathy/Deb: School day lunch program page needs to be updated or removed.**
- List of volunteers generated and recorded by Rebecca
    - **ACTION ITEM FOR ALL: Need someone for Fridays or last Thursday of the month.**
- All of funds will go to council.

OPEN DISCUSSION ITEMS

School Directory

- **Google Doc → ACTION ITEM for DEB**
    - Parents need to sign up every year → DO AFTER FUN FAIR

Posting of Class Lists

- Construction made it difficult to access the school.
- Board is not required to post information; it is done as a courtesy.
- Other comment: Primary/kindergarten parents would appreciate more information regarding the beginning of school and staggered start, etc.

Bulletin Board

- Postponed discussion on this item until the next meeting.

Art Shine/Mad Science

- Will start Art Shine session in December so that it does not overlap with Mad Science.
- Mad Science – booked to start Wednesday, 1:30 – 2:10, Feb 7 to April 3.
    - **ACTION ITEM, Cathy: Cathy needs to pick a day for the Mad Science show (45 minutes approx., Jan 16-26)**

EcoSchool Update – Gena and Erin

- Assembly – GREAT JOB Green Team kids!
- Had one meeting last week with 3 kids attending
    - Another meeting planned for this coming Monday and intend to set up regular schedule and plan some events.
    - Note: May need another method other than announcements to promote programs as it seems students don't consistently hear announcements (or volume needs to be checked).
- Fun Fair: Would like to set up the green bins near the food area and encourage everyone to green bin napkins, left over food, etc.
    - GAME – Get Kayden and Frederick to run the game:
- Greenbin: bins to be dropped off next week:
    - The team will make liners for the classroom bins.
    - Are the teachers willing to pick a student to empty the bin at the end of each day (or week)?
    - If we continue boomerang lunches, then it will be only paper towel, and not need to be emptied as often → How to best approach this?
- Karen H and Steph indicated interest in participating.

ADJOURNMENT

Motioned by:
1st: Erin
2nd: Deb